



THE

Messenger



The Official Newsletter of the Maryland Municipal Clerks Association

March, 2023



Town of North Beach

Greetings,

St. Patrick's Day

I hope that each of you had a wonderful holiday season and like most, are looking forward to the warmer weather. I would like to personally thank the Conference Planning Committee for the Region II Conference hosted by Maryland and held in Frederick, MD from January 10-13, 2023. As each of you know education is vital to our growth personally and professionally. We have exciting conferences upcoming, and I hope to see you in-person at the 77th Annual IIMC Conference in Minneapolis, MN from May 14-17, 2023, with pre-conference session beginning on Saturday, May 12, 2023. All information can be found at www.iimc.com. Please be advised that the early bird pricing for registration ends on March 16, 2023, and the Maryland Municipal League Summer Conference will be held from June 25th -28th, 2023. Please visit mdmunicipal.org for additional details. If you would like to attend one of the conferences and need assistance, please seek one of the scholarships offered by the International Institute of Municipal Clerks or your very own association, MMCA.

The nominations for your 2023- 2025 MMCA Officers are announced in this edition. The election will be held during the March meeting. We have an excellent selection for our officers. I encourage each you to attend the meeting and support the candidates that have made the decision to serve with and for you. We will not be the viable association we are today without your support! I hope everyone supports the nominations during the March meeting.

I look forward to seeing each of you on Thursday, March 16, 2023. Please continue to be safe!

I would like to leave you with this quote to encourage to continue to learn, grow and achieve more each day.

“When you stop learning you stop living in any vital and meaningful sense.” — *Eleanor Roosevelt*



From The Desk of
Dashaun N. Lanham,
President
City of Seat Pleasant



The meeting will take place at the North Beach Town Hall, 8916 Chesapeake Avenue, North Beach, MD 20714. Lunch will be catered by local restaurants in North Beach.

If you are attending, please RSVP to Stacy Milor no later than Friday, March 10, 2023, at: north-beach@northbeachmd.org; or call: 443-646-2415.

Please indicate whether you are having lunch and if you have any dietary restrictions. The cost is \$25.00 per person, payable at the door (or in advance) to our Treasurer Awilda Hernandez.

Make checks payable to: Maryland Municipal Clerks Association.

NOTE: Reservations can be canceled up until the RSVP deadline – after that, the \$25.00 lunch fee is still payable to MMCA regardless of your circumstances.

On the Western Shore of the Chesapeake Bay, the Town of North Beach epitomizes the “land of pleasant living.” Its seven-block waterfront has a public fishing pier and a half-mile-long boardwalk adjoining a bike path. The boardwalk is dotted with memorial benches on which residents and visitors may linger and watch the bay. The town encompasses a wildlife refuge in its tidal marshlands where native species make their homes and seasonal migrants find a welcome place to rest.

Socially and culturally, North Beach has a rich and diverse history. Originally platted in 1900, the town provided an ideal site for the vacation cottages of part-time residents from nearby Washington and Baltimore, but it also served well as the home of working watermen. When the Chesapeake Bay Bridge opened in 1952 bringing easier access to Atlantic Ocean resorts, summer crowds at the western shore getaway soon dissipated. The end of legalized gambling was the final blow that ended the heyday of North Beach as a rollicking resort. Following the period of decline, recent years have produced a rebirth of civic pride and a burgeoning sense of community. Old buildings have been removed, houses refurbished, and flower beds coaxed into bloom.

You'll find great shopping in our antique shops, fine arts gallery, novelty shops, gift shops, and food market. There are numerous dining options in town, including burgers, ice cream, bakery items, sandwiches, and casual and fine-dining restaurants. If you need a new 'do', there are salons that can take care of that for you! Whether it's hair or nails, we've got you covered!

All shopping, restaurants, and salons are within walking distance of the pier, boardwalk and beach. If you need a peaceful break, stop by Wetlands Overlook Park at the north end of Dayton Avenue or the Mark R. Frazer Sunrise Garden at the corner of 3rd Street and Bay Avenue.

A must for visitors is a stop at the Bayside History Museum at 4020 4th Street. The many exhibits detail the history of the Northern Calvert/Southern Anne Arundel Counties' Chesapeake Bay communities. Call the museum to make arrangements for special events or group tours.

Don't miss our season farmers' market, summer movies on the beach; annual wine, spirits, and craft beer festival; charity functions, and many more special events. Check out the events page for dates and times for all of our special events planned throughout the year.

Whether you want to shop, dine, stroll the boardwalk, relax on the beach, fish from our pier, or take in one of our special events, you will always be welcome in North Beach!



MMCA Officers June 2021—2023

President Dashaun N. Lanham

City of Seat Pleasant

6301 Addison Road

Seat Pleasant, Maryland 20753

Phone: 301-336-2600

dlanham@seatpleasantmd.gov

Vice President John Hoatson

Town of Upper Marlboro

14211 School Lane

Upper Marlboro, Maryland 20772

Phone: 301-627-6905

jhoatson@uppermarlboromd.gov

Treasurer Awilda Hernandez

City of Bowie

15901 Fred Robinson Way

Bowie, Maryland 20716

Phone: 301-809-3029

ahernandez@cityofbowie.org

Secretary Yvette Allen

City of College Park

8400 Baltimore Avenue Suite 375

College Park, Maryland 20740

Phone: 301-809-3029

yallen@collegeparkmd.gov



The Messenger is a quarterly newsletter and the official record of the Maryland Municipal Clerks Association. Please direct any comments or suggestions to the Editor, John Hoatson at: Clerk@uppermarlboromd.gov



Town of North Beach



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Maryland Municipal Clerks Association



FIRST AMENDMENT AUDITORS CONSIDER THEMSELVES TO BE ACTIVISTS AND CITIZEN JOURNALISTS WHOSE FOCUS IS ON MAKING SURE THE FIRST AMENDMENT RIGHT TO PHOTOGRAPH AND VIDEO RECORD IN PUBLIC SPACES IS PROTECTED. AN UNEVENTFUL AUDIT IS AKIN TO "PASSING A TEST," WHILE AN UNSUCCESSFUL AUDIT, WHICH USUALLY INVOLVES AN EMPLOYEE OR ELECTED OFFICIAL INTERFERING WITH AN AUDITOR'S RIGHTS, GETS A FAILING GRADE. ALTHOUGH THE FIRST AMENDMENT OF THE U.S. CONSTITUTION OFFERS GREAT LATITUDE TO CONDUCT ONESELF IN THIS MANNER, IT DOES HAVE ITS LIMITS.

DURING THE CLASS, THE INSTRUCTOR WILL REVIEW:

1. THE SCOPE OF THE FIRST AMENDMENT AND THE PROTECTIONS IT AFFORDS TO AUDITORS.
2. WHO AUDITORS ARE AND WHY THEY DO WHAT THEY DO.
3. HOW LOCAL GOVERNMENTS AND THEIR EMPLOYEES CAN PREPARE FOR AND HANDLE THIS TYPE OF AUDIT.

THE COURSE WILL EXPAND ON FIRST AMENDMENT PRINCIPLES AND RELATED STATE LAWS, SUCH AS MARYLAND'S WIRE-TAP ACT. JOIN US AND FACILITATOR MATT PETER, LICENSED ATTORNEY WITH LOCAL GOVERNMENT INSURANCE TRUST, FOR AN INFORMATIVE REVIEW OF THE FIRST AMENDMENT.

VIRTUAL & IN-PERSON EDUCATION COURSE

.75 CMC/MMC POINT

MARCH 16, 2023, 11:30 AM - 1:30 PM

TO REGISTER EMAIL JCROPPER@OCEANCITYMD.GOV NOTING WHETHER YOU WILL ATTEND VIRTUALLY OR IN PERSON



**Maryland Municipal Clerks Association
Quarterly Meeting Agenda
Thursday, March 16, 2023, at 10:00 a.m.
Hybrid/Town of North Beach
Zoom**

<https://us06web.zoom.us/j/88496176577?pwd=T0lvMC9BSjJmTGtiVElweVpGRFhVZz09>

1. CALL TO ORDER

2. WELCOME AND INTRODUCTIONS

3. APPROVAL OF THE DECEMBER 2022 MINUTES

4. PRESENTATION OF THE TREASURER'S REPORT- Awilda Hernandez, Treasurer

5. PRESIDENT'S REPORT / MML BOARD OF DIRECTOR'S REPORT:

6. MMCA COMMITTEE REPORTS/UPDATES

Education Committee – Diana Chavis

Outreach Committee – Doug Barber

Scholarship Committee – Stacy Milor

Booth Committee – Doug Barber

Clerk of the Year Committee – Vice President Hoatson

7. MML Updates

MML Report – Paula Chase-Hyman, MML

MML Committee Reports

Legislative Committee – Sara Green

Conference Planning Committee – Raye Ellen Thomas

Engagement and Outreach Committee – John Hoatson

Hometown Emergency Preparedness Ad Hoc Committee – Stacy Milor

8. IIMC UPDATES – Representatives from IIMC have been invited to attend and participate.

9. NEW BUSINESS

IIMC Region II 2023 Conference Report-Doug Barber

Update on Region II Director

Discussion on “Draft” FY24 Budget-Awilda Hernandez

Nomination and Vote for 2023-2025 MMCA Officers

2023 Clerk of Year Announcement

MMCA Honorary Membership for Kim Rau

10. MEETING DATES – *Locations pending in-person meetings. Virtual meetings may include a highlight of the “Host” Town in the Messenger.*

June 27, 2023 – Maryland Municipal League Summer Conference

11 ADJOURNMENT



2023 EVENTS



JAN 1 | 1 PM
Polar Bear Plunge



JAN 7 | 5:30 PM
Campfire on the Beach



JAN 21 | 5:30 PM
Campfire on the Beach



APRIL 8 | 1 PM
Easter Bunny is Cruisin' the Town



MAY 5 | 6-9 PM
First Fridays



MAY 6-OCT 7
Every Saturday
8-11 AM
Farmers' Market



JUNE 2 | 6-9 PM
First Fridays



JUNE 10 | 8 AM
End Hunger Dragon Boat Festival



JUNE 17 | DUSK
Movie on the Beach:
Minions: Rise of Gru



JUNE 24 | 12-5 PM
13th Annual DrinkMaryland



JULY 3 | DUSK
View Fireworks from the Boardwalk



JULY 7 | 6-9 PM
First Fridays



JULY 15 | DUSK
Movie on the Beach:
Sing 2



AUGUST 1
5-7 PM
National Night Out at NBVFD



AUGUST 4
6-9 PM
First Fridays



AUGUST 19
DUSK
Movie on the Beach:
Turning Red



SEPT 1 | 6-9 PM
First Fridays



SEPT 15-17
North Beach American Film Festival



SEPT 16 | DUSK
Movie on the Beach:
Thor: Love and Thunder



SEPT 23 | 12-5 PM
Experience Calvert in North Beach



OCT 6 | 6-9 PM
First Fridays



OCT 29 | 12 PM
Hound of the Town



OCT 29 | 3 PM
Boo Bash



NOV 24 | 6 PM
Light Up the Town



DEC 3 | 10 AM
Christmas Market



DEC 3 | 12 PM
Christmas on the Beach



DEC 10 | 5:30-7PM
Christmas Campfire on the Beach



DEC 16
5:30 PM
Christmas Movie at Town Hall



DEC 17 | 1pm
Santa Claus is Cruisin' the Town



WELCOME CENTER
9023 Bay Ave
410.286.3799



The Jewel of the Chesapeake Bay
North Beach, Maryland



TOWN HALL
8916 Chesapeake Ave
301.855.6681



MMCA TREASURER'S REPORT MARCH 2023



GENERAL FUND

Beginning Balance as of November 30, 2022 \$ 11,917.75

Receipts:	FY23 Dues	\$ 148.28
	Region II Conference Registrations	\$ 19,400.73
	December Quarterly Lunch Meeting	\$ 425.00
	Redeposit Item Returned	\$ 450.00
	NSF Fee Paid	\$ 20.00
	IIMC Education Grant for Region II Conf.	\$ 1,000.00
	Donation From Carol Jacobs for Region II	\$ 300.00
	Total	\$ 21,744.01

Expenditures:	Transfer to Scholarship Fund	\$ 25.00
	Transfer to Region II Fund	\$ 50.00
	StarChapter Credit Card Fee	\$ 14.85
	Region II Conference Expenses	\$ 25,148.58
	Refund for overpayment of Dues (Rockville)	\$ 50.00
	Deposited Item Returned + NSF Fee	\$ 470.00
	Zoom Renewal Fee	\$ 163.39
	MML Booth Reservation	\$ 310.00
	Region II Conf. Registration Refunds	\$ 900.00
	The Pin Center	\$ 1,100.00
	Total	\$ 28,231.82

Balance as of February 28, 2023 \$ 5,429.94

SCHOLARSHIP FUND

Beginning Balance as of November 30, 2022 \$ 12,360.17

Receipts:	Transfer from Dues	\$ 25.00
	Interest - November	\$ 0.11
	Interest - December	\$ 0.10
	Interest - January	\$ 0.12
	Total	\$ 25.33

Expenditures: Total \$ -

Balance as of February 28, 2023 \$ 12,385.50

REGION II CONFERENCE

Beginning Balance as of November 30, 2022 \$ 15,709.33

Receipts:	Transfer from Dues	\$ 50.00
	Interest - November	\$ 0.12
	Interest - December	\$ 0.14
	Interest - January	\$ 0.13
	Total	\$ 50.39

Expenditures: Total \$ -

Balance as of February 28, 2023 \$ 15,759.72





**Maryland Municipal Clerks Association
Quarterly Meeting
Thursday, December 8, 2022
Hybrid/Town of Upper Marlboro**

MEMBERS IN ATTENDANCE:

**Yvette Allen, City of College Park
Michelle Betancourt, City of Gaithersburg
Jessica Cropper, Town of Ocean City
Julie A. English City of Salisbury
Averi Gray, Town of Edmonston
Nate Groenedyk, City of Hyattsville
Carrollton Phillis Hane, City of Frederick
Awilda Hernandez, City of Bowie
Craig Hower, Town of LaPlata
Dashaun Lanham, City of Seat Pleasant
Stacy Milor, Town of North Beach
Kimberly R. Nichols, City of Salisbury
Laura Reems, City of Hyattsville
Dr. Spann, Town of Fairmount Heights
JoAnn Tucker, Town of Fairmount Heights
Paula Chase-Hyman, Director, Member Engagement**

**Doug Barber, City of Westminster
Monica Correll, City of Aberdeen
Kate Daub, Town of Berlin
Melanie Friesen, Town of Berwyn Heights
Sara Green, City of Laurel
Araceli Guzman-Benitez, City of New
TC Hegeman, Town of University Park
John Hoatson, Town of Upper Marlboro
Kelsey Jensen, Town of Berlin
Lilly Littleford, City of Hyattsville
Ana Navarro, City of Laurel
Kimberley Rau, City of Laurel
Melissa Sam, City of Mount Rainier
Doris R. Stokes, City of Gaithersburg
Lucy Wade, Town of Upper Marlboro**

CONVENE/INTRODUCTIONS

President Lanham called the meeting to order at 10:15 a.m.

MINUTES

A motion was made by Kelsey Jensen and seconded by Michelle Betancourt to approve the September 2022 minutes as amended (Change Town to City of Mount Rainier and off-site). The motion passed.

PRESENTATION OF THE TREASURER'S REPORT

Treasurer Hernandez presented the November 2022 Treasurer Report.

PRESIDENTS REPORT / MML BOARD OF DIRECTOR'S REPORT

President Lanham reported: Attended the MML Fall conference in October and the Board of Directors Retreat in Baltimore. MML will follow NLC footsteps in having small affinity/constituency groups; look for more information from MML soon. Under MML new leadership, some small changes will take place soon. There was discussion on having smaller committees, Board Members serving as a co-chair to a committee and approval updating the Strategic Plan.

MMCA COMMITTEE REPORTS/UPDATES

Education Committee: Jessica Cropper reported: Diana is reaching out to IIMC to ask for approval of the book - Diamonds and Deadlines: A Tale of Greed, Deceit, and a Female Tycoon in the Gilded Age Hardcover by Betsy Prioleau. Stacy Milor suggested that we reach out to LGIT to conduct a 1st Amendment Training.

Outreach Committee: Doug Barber reported: Welcomed all new members. If you haven't received a welcome bag, see Doug. Asked everyone to reach out to the new clerks to welcome them and ask if they need anything.

Scholarship Committee: Stacy Milor reported: One applicant submitted an application to attend the Region II conference in January 2023 in Frederick, Maryland. The applicant is Kelsey Jensen from the Town of Berlin. Kelsey is working towards her Master Municipal Clerk Designation. The Scholarship Committee meet via ZOOM on Tuesday, December 6, 2022, to review the application. The Committee endorsed the application and scholarship amount of \$516,000. A motion was made by Jessica Cropper and seconded by Doris Stokes to award Kelsey Jensen \$516 to attend the IIMC Region II Conference. The motion passed.

Booth Committee: Doug Barber reported: Haven't meet recently. If you have any suggestions for booth giveaways, please let the Committee know.

Clerk of the Year: John Hoatson reported: Explained the nomination process. Nomination forms will be sent out soon.

MARYLAND MUNICIPAL LEAGUE UPDATES:

Paula Chase-Hyman reported: After 30 years of the same leadership, positive changes will be taking place in the near future. If there are any concerns or questions, please submit them to Paula.

MML Committees

Legislative Committee – Sara Green: Nothing new at this time. The Committee will begin to meet in January.

Conference Planning Committee – John Hoatson reported: The committee is working on the final touches for the IIMC Region II Conference.

Engagement and Outreach Committee – Awilda Hernandez reported that the If I Were Mayor... information will be emailed to all Municipalities soon.

Hometown Emergency Preparedness Ad Hoc Committee -Stacy Milor reported: The HEPAC Committee met virtually yesterday, December 7, 2022. During the meeting, the committee updated the Vision and Mission statement. The committee will meet in Annapolis in February and tour the Annapolis City Emergency Operation Center. The action items the committee intends to work on are: Improving County communications and collaboration in emergency management with schools and municipalities; updating emergency preparedness info/resources for municipalities on the MML website; informing municipalities on opportunities to receive federal funding, exploring topics for potential summer workshops, including preparing grant applications and where to find emergency management grants. And lastly, President Mitchell advised the Committee she was going to work towards HEPAC becoming an official MML committee and not just an Ad-Hoc committee.

IIMC Updates: Doug Barber reported: The IIMC Annual Conference will be held May 14 – 17 in Minneapolis, Minnesota at the Hyatt Regency. Please note that if you cancel your hotel room, you will be charged a one-night non-refundable cancellation fee regardless of when you cancel. Get involved by volunteering on an IIMC Committee – you earn points towards your CMC and MMC Designation. Application deadline is Tuesday, January 24, 2023. At the next IIMC Business meeting, they will have recommendations on updating clarification issues in the IIMC Constitution.

Stacy reported: I approached the Officers at the summer MML conference and requested their permission to put in a bid for the 2027 IIMC International Conference. The officers said, “absolutely run with it”. I am working on a bid with the Gaylord at National Harbor.

NEW BUSINESS

- **Nomination for 2023 – 2026 MMCA Officers:** Stacy Milor reported: Information for the upcoming election of Officers for 2023- 2025 is in the latest addition of the Messenger. If you want to run for office, please submit a nomination form by January 30, 2023. All voting will be done on-line, no paper ballots will be mailed. The Association will send out reminders over the next few weeks. If you have any questions, please reach out to Stacy or Avery Gray.
- **IIMC Region II 2023 Conference:** Doug reported: The deadline to register for the conference is December 16. At this time, we have sixty-three confirmed attendees with two guests. Our Region II Directors will be attending the conference. He encouraged all to attend.
- **Approval of the MMCA 2023 Pin:** By show of hands, pin design E had the most votes for the pin of choice.
- Kimberley Rau was congratulated on her upcoming retirement.

MEETING DATES

- March 16, 2023 – North Beach
- June 27, 2023 – Ocean City



ADJOURN - President Lanham adjourned the meeting at 11:06 a.m.

Say "Aloha" to Hawaii

Sponsored by the IIMC Foundation and American Legal, this education fundraiser can land you in beautiful Hawaii. When you support IIMC education programs, you can win a trip for two to Hawaii, including airfare and a week's hotel on Waikiki Beach.

With tickets available at \$20 each or 3 for \$50, take a chance ... or two or three! It's all for a good cause—furthering clerks' education through scholarships and IIMC education programs.



2021 winner Suzanne McNeel from Blackfoot, ID

**Sponsored by
American Legal Publishing Corporation**

*All proceeds support the IIMC Foundation
and IIMC education programs*

Name _____ \$ _____

Phone _____ Email _____

City _____ State/Province/Country _____

- Pay by check** - Return flier and check payable to IIMC Foundation to:
Vincent Buttiglieri, IIMC Foundation Treasurer, 1532 Waterford Drive; Edison, NJ 08817
- Pay by credit card** – Place order online at:
www.iimcfoundation.com/general/webform/donationorder-form (choose: Drawing/Special Events)

Winner drawn at IIMC Annual Conference in Minneapolis, MN, at the banquet in May, 2023.

Winner need not be present to win.

For ticket numbers or stubs email rbollhauer@amlegal.com

www.iimcfoundation.com



**2023 IIMC REGION II CONFERENCE
PLANNING COMMITTEE**

DOUG BARBER (WESTMINSTER)

AWILDA HERNANDEZ (BOWIE)

STACY MINOR (NORTH BEACH)

DORIS STOKES (GAITHERSBURG)

PHYLLIS HANE (FREDERICK)

DIANA CHAVIS (OCEAN CITY)

JESSICA CROPPER (OCEAN CITY)

MICHELLE BETANCOURT (GAITHERSBURG)

KIM RAU (LAUREL)

CAROLYN FIFER (BOWIE)



I would like to thank all the members of the Maryland Municipal Clerks Association who served on the IIMC Region II Conference Committee. We had an outstanding turn out for the conference. I am so proud of what all we accomplished to preparing and executing such a great conference! We also thank all of the Maryland Clerks that were able to attend. We hope you had a great conference experience. – Doug Barber





Officer's Election

MMCA Meeting March 16, 2023

The election will be conducted with ballots at the meeting. If you are attending via ZOOM, you will be sent a link to vote on the ballot. Votes will be counted at the meeting and the Officers announced.

Officer Candidates

President

John Hoatson
Dashuan Lanham

(vote for one)

Vice - President

Sara Green

Secretary

Yvette Allen

Treasurer

Awilda Hernandez

ANNOUNCING CANDIDACY TO SERVE AS AN OFFICER OF MMCA JUNE 2023 -2025

President Vice President Secretary Treasurer

Name: John Hoatson
City/Town: Town of Upper Marlboro
Phone: 301-627-6905
E-mail clerk@uppermarlboromd.gov



Memberships & Certifications

MMCA: 7/1/2019 CMC: [Click here to enter a date.](#)

IIMC: 7/1/2019 MMC: [Click here to enter a date.](#)

Graduate of the Academy of Excellence in Local Governance | Almost completed CMC

We invite you to introduce yourself to MMCA by providing a brief summary of your work experience, leadership position(s) held, and why you would like to serve as an officer.

I am honored and excited to announce my candidacy as President of MMCA for 2023-2025. Over the past few years, I have served as Vice President of this wonderful organization. During my tenure, I also served as Editor of, "The Messenger" Newsletter and spearheaded the, "Clerk of the Year" award and celebration during the MML Summer Conference.

While serving as Town Clerk of the Town of Upper Marlboro, I completed the Academy of Excellence in Local Governance. Currently I am working towards my CMC and have just recently completed the Municipal Clerk Institute with the University of Delaware. I am a proven leader who gets results.

As President of MMCA, I will work diligently to serve the membership in this capacity. I am reliable, dependable, and someone you can count on to represent YOU! Elect John Hoatson, President of MMCA!!

Candidate Signature: John Hoatson Date: 1/30/2023

ANNOUNCING CANDIDACY TO SERVE AS AN OFFICER OF MMCA JUNE 2023 – 2025

President Vice President Secretary Treasurer

Name: Dashaun N. Lanham, CMC

City/Town: Seat Pleasant

Phone: 301-336-2600

E-mail dlanham@seatpleasantmd.gov



Memberships & Certifications

MMCA: 2008 CMC: 2/13/2014

IIMC: 2008 MMC: [Click here to enter a date.](#)

We invite you to introduce yourself to MMCA by providing a brief summary of your work experience, leadership position(s) held, and why you would like to serve as an officer

As the current president of the MMCA, I look forward to continuing in the capacity as President for the 2023-2025. As many of you are aware, we were faced with COVID, that prevented the association from having in-person meeting, which has slowly turned last summer of June 2021. I have enjoyed representing each of you in the capacity as President. Ms. Lanham was first appointed by MMCA as the Vice President in June 2019 during the current term we were faced with COVID-19 that eliminated our ability to hold in person meetings. Ms. Lanham was instrumental in hosting the virtual MMCA Quarterly meeting for June and September 2020. Dashaun Lanham has worked for the City of Seat Pleasant since November 5, 2007, as the Acting City Clerk. Mrs. Lanham was recommended by the mayor for the position of City Clerk. The City Council graciously accepted the recommendation and appointed Mrs. Lanham as the City Clerk for the City of Seat Pleasant on July 14, 2008. Ms. Lanham achieved the Certified Municipal Clerk (CMC) designation in February 2014, as the first City Clerk for Seat Pleasant to achieve this designation. Ms. Lanham has attended Strayer University and the Reporting Academy of Virginia, and currently is taking courses to become a Certified Parliamentarian. Ms. Lanham was born in Washington, DC and attended District of Columbia Public Schools. Dashaun is a member of the Maryland Municipal Clerks Association, International Institute of Municipal Clerks and American Institute of Parliamentarians. Ms. Lanham has served on the Legislative Committee, Engagement and Outreach, Convention Planning, Scholarship Committee for MML and MMCA. My interest in serving as an officer for MMCA is to ensure and encourage members to be engaged and attend trainings and conferences for professional development. I would like to see the mentorship program continue to be a viable part of the organization. I want to ensure that the Clerks are always recognized as the heartbeat of the government. I look forward to continuing to serve you in the capacity as the President for the 2023-2025 term.

Candidate Signature: Dashaun N. Lanham **Date:** 1/9/2023

ANNOUNCING CANDIDACY TO SERVE AS AN OFFICER OF MMCA JUNE 2023 -2025

President Vice President Secretary Treasurer

Name: Sara A. Green, CMC
City/Town: City of Laurel
Phone: 301-725-5300 Ext. 2121
E-mail sgreen@laurel.md.us



Memberships & Certifications

MMCA: 8/1/2017

CMC: 8/14/2019

IIMC: 8/14/2017

MMC: [Click here to enter a date.](#)

We invite you to introduce yourself to MMCA by providing a brief summary of your work experience, leadership position(s) held, and why you would like to serve as an officer

I started my career with the City of Laurel in 2001 and have served as an Administrative Specialist and Permit Coordinator in Permits and Code Enforcement, Administrative Assistant I, Dept. of Public Works. I also served 12 years as the Office Manager for the Planning and Zoning Office and as the Secretary to the Planning Commission and Board of Appeals. In 2017, Mayor Moe picked me to serve as his Executive Assistant and in 2018 I was promoted to Chief of Staff. In 2019, I achieved the Certified Municipal Clerk designation from the International Institute of Municipal Clerks and am currently working on the Master Municipal Clerk certification. In 2022 I graduated from the University of Maryland Academy for Excellence in Local Governance. I was appointed to the City Clerk's Office on January 3, 2023. I am currently a member of the IIMC. I am proud to be a member of the Maryland Municipal Clerks Association (MMCA) serving my second year as your representative on the Maryland Municipal League (MML) Legislative Committee. I am eager to continue and increase my involvement with MMCA by serving as your next Vice President, if you'll have me! I hope that if I am lucky enough to serve as your next Vice President, I will be able to engage with even more members and watch firsthand as this great organization continues to evolve and grow. I look forward to contributing to our continued success. As Clerk's, we know that we juggle multiple things, but together, we are unstoppable!

Candidate Signature: Sara A. Green, CMC Date: 1/24/2023

ANNOUNCING CANDIDACY TO SERVE AS AN OFFICER OF MMCA JUNE 2023 -2025

President Vice President Secretary Treasurer

Name: Yvette Allen

City/Town: City of College Park

Phone: 240-487-3501

E-mail yallen@collegeparkmd.gov



Memberships & Certifications

MMCA: 6/6/2000

CMC: 4/1/2014

IIMC: 6/1/2000

MMC: N/A

We invite you to introduce yourself to MMCA by providing a brief summary of your work experience, leadership position(s) held, and why you would like to serve as an officer

I began my career with the City of College Park in 1988 with the Parking Enforcement Division. In 1995 transferred to the Public Services department as an Administrative Assistant for the Director of Public Services. In 2000 I transferred to the Clerk's office and in 2004, I was promoted to the Assistant City Clerk. I am currently working on my MMC status. I would like to serve as an officer because I believe strongly in working with everyone in supporting MMCA's mission.

Candidate Signature: Yvette Allen

Date: 1/27/2022

ANNOUNCING CANDIDACY TO SERVE AS AN OFFICER OF MMCA JUNE 2023 -2025

President Vice President Secretary Treasurer

Name: Awilda Hernandez
City/Town: City of Bowie
Phone: 301-809-3029
E-mail ahernandez@cityofbowie.org



↔ Replace seal with your picture

Memberships & Certifications

MMCA: 2008 CMC: 2011
IIMC: 2008 MMC: 2015

We invite you to introduce yourself to MMCA by providing a brief summary of your work experience, leadership position(s) held, and why you would like to serve as an officer

I have been an active member of MMCA and IIMC since 2008. My career as a Clerk began in 2005 in the Town of Indian Head, where I was hired as the assistant for the Town Manager and within a week of being there, I was told that I would be the Town Clerk. I did not know anything about this position but was willing to give it a try. Almost 18 years later and here I am still a Clerk, now for the City of Bowie (almost 11 years) and loving it. As a member of MMCA I have served as President, Vice President and Treasurer (currently) as well as serving on many of the committees. As the current Treasurer, MMCA is now able to receive payments via credit card, have a Tax ID and have a new interactive website. If the association is willing to select me as their Treasurer again, I would love to accept that nomination.

Candidate Signature: *Awilda Hernandez* Date: 1/30/2023



77th IIMC Annual Conference-Minneapolis, MN

We are looking forward to seeing you in Minneapolis! Please choose your registration option below.

If you are an IIMC Member, IIMC Retired Member, Non-Member, Guest, or Institute Representative, please register via Attendee Registration.

Welcome IIMC Members!

Online Registration now available for the 77th IIMC Annual Conference!

EARLY BIRD PRICES UNTIL MARCH 15

You'll need to login to access your account with IIMC and to register for the conference. [Click here to login](#) and for more instructions on this one-time set up of your credentials.

Please visit the [IIMC website](#), our hub for conference information and resources.

Future Conferences/Call for Presentations

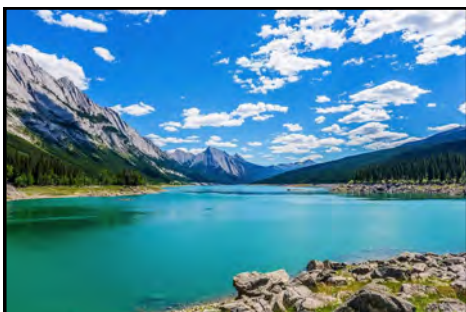
2024 - Calgary, Alberta, Canada
May 19 - May 22
Deadline July 1, 2023
Now accepting applications!

[Call for Presentations Form 2024](#)



2026 - Reno, Nevada
May 17- May 21
Deadline July 1, 2025

[Call for Presentations Form](#)



2025 - St. Louis, Missouri
May 18 - May 21
Deadline July 1, 2024

[Call for Presentations Form](#)



Sign Up for IIMC Calendar and News Alerts:

Did you know you could sign up for email and/or text alerts for upcoming events and calendar items?

PRO TIP: For all announcements and updates on IIMC's new Online Professional Development program, subscribe to the IIMC Online Professional Development Calendar and receive an email or text when new courses are added or updated. Scroll down and click on the green "Notify Me" button.

Scroll down on the home page to "Upcoming Events," and click on [Notify me for Upcoming Events and Calendar items](#) or simply click on the button below. Select from a list of calendars.

After you add your email address, click on the envelope icon for which item you'd like to subscribe. You may also opt for text alerts.

Quill Award:

The deadline for the Quill Award is April 1 of the year of the Award.

Recognizing Municipal Clerks' Contributions

The Quill Award is a prestigious award established to recognize Municipal Clerks who have distinguished themselves by making a significant and exemplary contribution to their community, their state, principality or province and, in particular, IIMC and their peers.

Selection Committee

The IIMC President shall appoint three past recipients of the Quill Award to review the nominations and select the recipient(s). No more than three awards shall be granted in any one year.

Presentation

The award and lapel pin shall be presented at an appropriate ceremony during the Annual Conference.

The names of Quill Award winners shall be published in the conference program and a ribbon shall be provided to all past recipients in attendance at the conference denoting them as award winners.

Eligibility & Criteria

The Quill Award is open to all members of IIMC, deceased members, retired clerks or a clerk who has changed positions.

Award Nomination Resources

[Quill Award eligibility, documentation and criteria \(PDF\)](#)

[Quill Award instructions \(PDF\)](#) - guidelines and instructions for the nominator and the nominee

[Quill Award nomination form \(PDF\)](#)

